

Wellington Riding Club Safeguarding

Code of conduct for Staff and Volunteers

As a member of staff or a volunteer for Wellington Riding Club, we would like you to:

- Implement our Safeguarding policy and procedures
- Report any concerns about or allegations of abuse or poor practice to our Safeguarding Officer
- Listen to any concerns that parents or young people might have
- Do not engage in any behaviour that constitutes any form of abuse
- Respect your position of trust and maintain appropriate boundaries and relationships
- Keep coaching, first aid and safeguarding training up to date
- Make sure you have the appropriate staffing ratios of adult to participant
- Respect children's trust and rights whilst being honest and open with them
- Do not discriminate against anyone, regardless of gender, race, sexual orientation or ability
- Administer first aid if an injury occurs and call for help when necessary
- Use constructive and positive methods of developing skills, without humiliating or harming them
- Abide by our E-safety policies
- Challenge and address instances of poor, negative, aggressive or bullying behaviour amongst young people
- Lead by example
- Develop positive relationships with parents/carers and keep them updated of their child's development/progress
- Help make the club/centre a friendly and welcoming place to be

As a member of our staff, we understand you have the right to:

- Enjoy the time you spend with us and be supported in your role
- Be informed of our safeguarding procedures and what you need to do if something isn't right
- Have access to ongoing training and support
- Be listened to
- Be involved and contribute towards decisions that affect the club/centre
- Be respected and treated fairly
- Feel welcomed, valued and not judged based on your race, gender, sexuality or ability
- Be protected from physical or emotional abuse from children or parents and be supported to resolve conflict

All horse events welcome spectators – your enthusiasm and support encourages all participants. Your actions influence the mood of the riders and the competition.

Wellington Riding Club would like you to:

- Treat officials and staff members with respect, however much you disagree with their decision
- Behave responsibly and speak out if something isn't right
- Encourage all riders and applaud their efforts
- Treat competitors, other spectators and event staff with respect and appreciate their level of skill and talent
- Respect and celebrate difference and do not discriminate against anyone else on the grounds of gender, race, sexual orientation or ability
- Only enter the riding area or arena during a lesson or competition unless asked to do so by the Instructor or Organiser

We expect all those attending our event/activity to follow the behaviours and requests of this code. If someone contradicts any of the points above, we will address the problem straight away and aim to resolve the issue.

Continued issues may result in us regrettably asking you to leave the event or activity permanently.

Wellington Riding Club Safeguarding

Code of conduct for Parents and Carers

As a parent/carer of a child taking part in an activity at Wellington Riding Club, we would like you to:

The essentials

- Make sure your child has the correct clothes for the session and weather, as well as enough food and drink
- Try to make sure your child arrives to the sessions on time and is picked up promptly, if you are running late please let a member of staff know or if your child is going home with someone else
- Complete all consent, contact and medical forms and update us straight away if there are any changes
- Make sure your child wears any protective kit we provide them with
- Maintain a good relationship with your child's coach/trainer and keep up to date with your child's progress
- Talk to us if you have any concerns

Behaviour

- Try to learn about your child's sport and what it means to them
- Take the time to talk to your child about what you both want out of the sport
- Remember that children gain a wide range of benefits from sport, like making friends, getting exercise and developing skills
- Listen when your child says they do not want to do something
- Behave positively when watching your child, offer encouragement
- The way you react can affect not only your child but others too
- Lead by example when it comes to behaviour
- Use social media responsibly
- Encourage your child to abide by the rules
- Ensure that your child understands the code of conduct

As a parent/carer, we understand you have the right to:

- Be assured that your child is safeguarded during their time with us
- See any of our policies and procedures at any time
- Know who the safeguarding officer is and have their contact details
- Know what training and qualifications our staff have
- Be informed of any problems or concerns relating to your child
- Know what happens if there is an accident or injury
- Have your consent sought for anything outside of our initial consent, such as trips or photography

Wellington Riding Club would like you to:

The essentials

- Keep yourself safe by listening to your coach or instructor, behave responsibly and speak out when something isn't right
- When you're with us, stay in the places where you're supposed to, don't wander off or leave without telling a member of staff
- Take care of our equipment and premises as if they were your own
- Arrive on time or if you are running late, let a member of staff know
- Wear the appropriate clothing for the activity and weather
- Do not smoke or consume alcohol on the premises or during the activities

Behaviour

- ✓ Respect and celebrate difference in our centre/club and not discriminate against anyone else on the grounds of gender, race, sexual orientation or ability
- ✓ Report any incidents of bullying, including homophobia and transphobia to a member of staff, even if you're just a witness
- ✓ Treat other young people with respect and appreciate that everyone has different levels of skill and talent
- ✓ Make our club/centre a welcoming and friendly place to be
- ✓ Support and encourage each other
- ✓ Respect our staff, and the staff and members from other clubs/centres
- ✓ Abide by the rules and have fun
- ✓ Follow our E-safety policies

As a young person taking part, we understand you have the right to:

- ✓ Enjoy the time you spend with us
- ✓ Be told who you can talk to if something's not right
- ✓ Be listened to
- ✓ Be respected by us and be treated fairly
- ✓ Feel welcomed, valued and not judged based on your race, gender, sexuality or ability
- ✓ Be encouraged and develop new skills
- ✓ Be looked after if there is an accident or injury and have your parents informed if necessary

Wellington Riding Club Safeguarding Officer

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